

**The Registration of PCCs with the Charity Commission
Bulletin No 3 : March 2009**

16-18 Year Old Trustees

This bulletin covers the registration of those trustees who are aged 16 to 18.

Firstly, the Church Representation Rules allows for people to become members of the PCC from the age of 16, rather than 18 which is normal guidance for other charities. (Charitable companies also allow trustees and directors from age 16.) Those who are aged 16 to 18 are full trustees, and have the same responsibilities and duties as other trustees.

The Charity Commission's Online system, OLAR, however does not currently allow you to enter date of birth details for trustees under the age of 16.

The Charity Commission are working to amend their systems to allow trustees from age 16, but in the interim have asked PCC's to adopt the following workaround :

- ① Please download a copy of the paper application (CC5a) from the following link and complete page 15 for the trustee(s) aged between 16 and 18.
<http://www.charitycommission.gov.uk/registration/regpack.asp>
- ② Then download a copy of the trustee declaration pdf (which you will find at the same webpage) and print the name(s) of the trustee(s) aged 16 to 18, and then get them to sign it.
- ③ Please forward both of these with the other trustee declaration, signed by the rest of the trustees.